

**Members Present:** Leighton Price, Alan Zanotti, Chris Pratt, Charlie Bletzer, Donna Fernandes & Rich Knox

**Absent:** Dick Quintal

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**7:00 pm Call to Order & Public Comment**

The owner of Hop Skip & Jump Preschool, at One Park Place, is present to ask if Park Plymouth will create 15 minute passes for parents to drop off children at her preschool from 9-9:15, and pickup at 12-12:15 and 1p. The Board decides they should probably run this by council first.

**Letter from a Community Member:** Charles Mathewson wrote a letter to Park Plymouth about his “ill-treatment” during some parking experiences downtown and Ms. Pratt reads it into the record. Please refer to the September Handouts in the 2012 Minutes Binder for complete information.

**7:30 pm Park Plymouth—**

**Howland Street-** There was a public meeting on September 4 with residents of Howland Street to discuss the traffic flow, residential, and non-residential parking. The Town will use a multi faceted approach, first solving the traffic flow issue, then reviewing the potential parking spaces, and determining the parking usage. As part of the overall solution, the Board also discusses reinstalling meters on Chilton St, and having residents purchase downtown resident permits. They will address this once Howland Street reconfiguration is set.

**Bob Bowen:** Meeting with Mr. Bowen on 9/12 to discuss leasing lot across from 225 Water St. is postponed until next Wednesday. The former proposal when John Burke researched this was to lease 70 spaces for \$85.00 per year, reserve the front row of 10 parking spaces for his tenants and issue them permits. Michele will ask for a first right of refusal and what kind of work can be done on the property.

**Proposed Management of a Private Parking Lot:** Peter Smith, owner of the Exchange on Main Street, is interested in having Park Plymouth manage 12 spaces in his parking lot at 44 Main St., right behind his building, off of School St. Michele will have a conversation with him to see what he proposes and bring it back for Board review.

**Vehicle Damage:** Philip Murray damaged his vehicle while parking at S. Park Ave, as he did not see a signpost because the sign was missing. He would like Park Plymouth the pay \$270.93 for his vehicle repairs. The Board feels this is an issue for his insurance company to handle. Michele will speak with him.

**Outside Collection Services for Meter Monies:** Still under investigation.

**Office Space Rental:** Michele and Kim met with Phil Cronin to review layout of the new space in his Russell St building. Phil will provide a drawing and a proposed rental agreement in time for the next meeting. Michele and Mr. Zanotti met with Peter Hodges to discuss issues with existing space. He is making concessions to repair existing damage but he needs to hire an exterminator.

**Court & Main St Striping:** Work is scheduled for September 24. Kim will work with Michele on communicating the work to the public. A police detail is required and Michele is renting electronic signage. The Sheriff's Dept. will not do a reverse 911 for roadwork.

**Brewster St Lot Improvement Estimate:** Guidelines Seal and Save estimated \$450.00 to improve the Brewster St. Lot. This will be completed within the next few weeks.

**Online Appeal and Hearing Requests:** The Town placed a link on their website under “On-Line Services,” so customers may appeal tickets.

**Online Permit Process via Complus:** Michele recommends we move to an online permit process. Complus will not negotiate the \$5.00 per appeal convenience fee. Michele will email a cost comparison breakdown to the Board, and determination whether to move to this process will be decided at the next meeting.

8:30 pm

**Hop Skip N Jump—**

Continued Board discussion on whether or not to make concessions for pick up and drop off of Hop Skip N Jump customers. The Board feels some sort of solution exists, but what it is cannot be determined until Attorney Marzelli weighs in on liability issues.

8:35 pm

**Transportation Center (TC) Study—**

Frank Gay met with FTA to review the results of the feasibility study and visitor center. He has since moved \$240,000.00 to fund phase 1 of the preliminary design. Town meeting must approve to release the \$30K from the parking fund. PGDC will take a secondary position if it is not approved.

8:55 pm

**5K Road Race—**

Mr. Bletzer reminds the Board that the annual 5K Road Race is coming up September 21 and a few years ago, PGDC had voted to approve this as a recurring event that does not require future Board approval. Organizers bag meters from the rotary along Water St to Water Street Bar & Grill and enforcement is relaxed in Water lots 1&2 from 11am-5pm. He will make sure organizers drop off information to Michele at Park Plymouth.

9:00 pm

**Mr. Bletzer leaves the meeting**

**30 Year MOA—**

Mr. Burke sent Mr. Price an email stating he is concerned about the Town’s withdrawal of the Town meeting article for extending a 30 year MOA with PGDC. Melissa Arrighi wants to explore what funding options are available to PGDC and the Town, and whether or not she wants to bring this to Town Meeting at all. Board members will meet with her to discuss.

9:10 pm

**Financial matters**

**Bills:**

**Alan Zanotti**

Reimbursement for his dinner with Michele \$25.55  
(Food only)

**Mr. Knox motions and Mrs. Fernandes seconds to pay the bill**

**Passed | 5-0-0**

**Blue Blinds Bakery**

ULI Breakfast Coffee & Sandwich \$337.50

This bill does not require a Board vote because we have not reached the \$3,000 limit for our contribution.

**Request for Financial Support to Repair the Training Green Monument—**

Gerry Sirrico, member of the Friends of the Training Green, sent a letter to Ms. Pratt requesting PGDC contribute a matching donation of \$10K to help restore the area around the monument on the Training Green. The Friends have one year to find a matching contributor. Board members feel this is out of their purview and decide to take no action at the moment.

**9:15 pm** Mr. Knox motions and Mrs. Fernandes seconds to **temporarily adjourn the Public Meeting to go into Executive Session under the provisions of MGL, Ch. 39, 23A-24 to discuss organizational and staffing issues.**

**Roll Call Vote—**

Ms. Pratt	—Yes
Mr. Knox	—Yes
Mr. Price	—Yes
Mrs. Fernandes	—Yes
Mr. Zanotti	—Yes

**9:25 pm** Ms. Pratt motions and Mrs. Fernandes seconds to adjourn Public Session **Passed | 6-0-0**

Respectfully submitted by PGDC Secretary Mr. Alan Zanotti

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Alan P. Zanotti, Secretary